



TRICARE
MANAGEMENT
ACTIVITY

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MEMORANDUM FOR SURGEON GENERAL OF THE ARMY
SURGEON GENERAL OF THE NAVY
SURGEON GENERAL OF THE AIR FORCE

SUBJECT: Policy for Discontinued Daily Filing of Laboratory and Radiology Results

This memorandum establishes the authority for the Services to permit Military Treatment Facilities (MTFs) to discontinue the daily filing of laboratory and radiology results in the medical record and maintain such results electronically within the Composite Health Care System (CHCS).

All Services desiring to allow MTFs to migrate to electronically stored laboratory and radiology results in accordance with this policy will ensure that each MTF develops a migration plan that addresses the following issues, at a minimum:

- Procedures ensuring laboratory and radiology reports will be properly authenticated in CHCS by authorized MTF staff members in accordance with applicable CHCS functionality and business rules.
- Procedures for providing information during CHCS unavailability and for entering any results obtained if/when the system is unavailable.
- Mechanisms for retrieval of archived information.
- Procedures ensuring cumulative laboratory and radiology results are filed in medical records upon permanent change of station, referral for treatment to other facilities, record retirement, and upon valid request.
- Procedures for ensuring test results for active duty members assigned to deployable units are included in the DD 2766 or on other applicable documents created during a deployment and ultimately in the active duty member's outpatient medical/health record.
- Procedures to grant FMAS/DNYCorp medical record abstractors temporary access to the CHCS when they are collecting data from records for NQMP/ORYX/TSP/HEDIS/NCQA and similar performance measurement initiatives.